



Neighborhood Achievement Awards

APPLICATION / NOMINATION FORM

Deadline: 4:30 p.m. April 5, 2019 • See eligibility criteria on the back of this form.

Organization Name _____

Name of Activity or Project _____

Applicant Information

If the organization itself is applying for this award

Contact Person _____

Address _____

E-Mail _____

Phone(s) _____

Nominator Information

If you are not a member of the group you are nominating

Your Name _____ Phone _____

E-Mail _____

Your Relationship to the Neighborhood Group _____

Project or Activity Information

On a separate sheet of paper, describe the project/activity in 500 words or less.

Please be specific. Possible questions to address include:

- What was the project/activity, when did it take place, and who was involved?
- Why did you decide to undertake this project/activity?
- Was there anything new or unique to your neighborhood about your project/activity?
- What obstacles did you overcome to accomplish your project?
- How many neighborhood residents participated?
- How did your project/activity benefit your neighborhood?
- How did your project/activity strengthen your neighborhood organization?

If you apply for more than one project/activity, please use separate form.

You may attach supporting documents to this application.

Neighborhood Achievement Awards

The City of Knoxville's Neighborhood Achievement Awards will honor neighborhood groups that have demonstrated extraordinary effort to plan and execute projects and activities that make physical improvements to a neighborhood, connect neighbors with one another, and/or build the capacity of the neighborhood organization to better serve its community.

SELECTION OF WINNERS

An impartial committee of volunteers recruited by the Office of Neighborhoods will select the winners from the pool of submitted applications/nominations. The number and category of awards will be determined based on submissions. Winners will be honored at The Neighborhood Conference to be held Saturday, May 18, 2019.

ELIGIBILITY

Any resident-led, resident-controlled city neighborhood group recognized by the Office of Neighborhoods is eligible to apply or be nominated for this award. This includes neighborhood associations, homeowners associations, neighborhood watch groups and tenant associations.

Your group can be large or small, brand-new or long-established. Projects and activities themselves can be elaborate or simple. All are eligible and deserving of consideration. Your group is encouraged to apply! (No more than 2 applications per organization.)

The project or activity must have been carried out during 2018. Examples of eligible projects or activities include but are not limited to:

- ✓ Beautification and place-making projects, cleanup efforts, green spaces, community gardens, and other physical improvements to the neighborhood.
- ✓ Projects, events and activities that focus on connecting neighbors with one another, such as ice cream socials, potlucks, holiday celebrations, and neighbors helping neighbors.
- ✓ Special events such as a homecoming, street fair or tour of homes.
- ✓ Communication efforts such as newsletters, social media and phone tree networks.
- ✓ Activity involved in launching, reviving, or strengthening a neighborhood group.

SUBMIT YOUR APPLICATION

Submit your application/nomination no later than 4:30 p.m. April 5, 2019, via:

E-Mail dsharp@knoxvilletn.gov

Mail Office of Neighborhoods – Room 528
 City of Knoxville
 P.O. Box 1631
 Knoxville, TN 37901

You will receive acknowledgment that your application/nomination has been received. Questions? Contact Debbie Sharp at 215-4382 or dsharp@knoxvilletn.gov.